

# **LAWYER'S**

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# **STAFFING, INC.**



**From  
Antitrust  
to Zoning...**

**Attorney to  
Support Staff...**

**Lawyer's  
Staffing, Inc.  
has a legal  
staffing solution  
for you!**

## **OUR MISSION**

**“By our unwavering  
commitment to  
excellence, service and  
superior value, we strive  
to be recognized by our  
clients, candidates and  
competitors as the  
preeminent provider of  
legal staffing services.”**

**Cost Effective,  
Quality Conscious,  
Risk Averse,  
Value Added:**

**How We Work:**

**TEMPORARY STAFF**

**TEMP-TO-HIRE**

**DIRECT HIRE**

◆ **LSI**

Temporary, temp-to-hire and direct hire programs can give you the best available person at a cost that's usually lower than internal recruiting costs. To demonstrate this, ask us for a detailed cost analysis. Our search and recruiting systems find and attract the very best legal professionals. We search the entire universe of candidates, not just those who respond to ads or post their resumes on job boards. Our temp-to-hire and guaranteed direct hire programs offer significantly reduced risk from hiring on your own. Lower cost, lower risk and higher quality combined produce maximum value for your recruiting investment for your practice.

◆ **Client Driven Service**

At LSI, we are dedicated to customer service. Before we refer a legal professional to your organization, we'll get to know you and your office from your practice areas to your computer system to your culture. Then we will determine a profile of the person you need considering skills, experience and your organization's needs. We will help you develop a budget for the position, evaluate the duration of your needs and recommend strategies that fit your needs. Once we have completed job specifications, we are prepared to develop candidate pools and select qualified candidates.

◆ **Meticulous Screening**

We continuously search the market for skilled legal professionals. Our extensive network allows us to readily find qualified candidates for most roles. When we identify candidates, they are subjected to an extensive evaluation process including:

- Detailed candidate application/skills inventory/preference analysis
- In depth face-to-face interview and evaluation
- Extensive testing/skills assessment
- Reference checks and degree/certification verification
- Background investigation (as needed or upon request)

◆ **Guaranteed Results**

Once qualified candidates are identified, we stay focused on solving your needs by:

- Presenting only selected qualified candidates
- Facilitating the hiring process as needed
- Providing negotiation and closing assistance as needed
- Following through to assure a successful assignment or hire
- Guaranteeing your satisfaction

**LEGAL PROJECT  
STAFFING**

**LITIGATION  
SUPPORT**

## **Litigation Support**

### **Case 1: Time**

A major international law firm located in Richmond found that it needed multiple attorneys to assist with a global patent infringement case for approximately two months. Attorneys were needed to assist with a large-scale electronic document review.

Lawyer's Staffing, Inc. assessed the firm's needs and quickly provided them with over twenty licensed attorneys. When space to house the additional help became an issue, Lawyer's Staffing, Inc. was able to provide attorneys in the firm's Norfolk office to facilitate timely completion of the project.

Lawyers Staffing, Inc. project staffing services allow clients to meet deadlines and manage firm resources without sacrificing quality. Our experienced legal recruiters are also paralegals and attorneys and can fully appreciate your firm's needs whatever for one day, one month or one year.

## **Case 2: Experience**

A prestigious local law firm was faced with a tight deadline to respond to a request from the Securities and Exchange Commission. When the litigation demanded additional help, the firm turned to Lawyer's Staffing, Inc. to supply paralegals and recent law graduates to review real estate investment and trust documents. Lawyer's Staffing, Inc. was able to provide supplemental staff for morning and evening shifts. As a result, the firm was able to effectively meet its deadline with around-the-clock assistance.

Our experienced legal recruiting team will alleviate your challenge assessing, staffing and managing your project. We have access to the most qualified, readily available candidates who have experience in multiple areas of law. With all practice areas growing, Lawyer's Staffing, Inc. has a candidate to fit your needs.

## **Case 3: Scale**

Lawyer's Staffing, Inc. was contacted by a client to help them staff a project requiring coders and document review specialists. The project was to distribute and document funds for a very large class action settlement. Lawyer's Staffing, Inc. was able to assemble and maintain a team of about 60 people to perform data entry of hand written claim forms, which were then reviewed and filed. The project lasted several months and resulted with the client hiring some of the temporary employees.

Lawyer's Staffing, inc. is full service legal recruiting firm able to provide assistance with projects of all sizes, whether they require attorneys, paralegals or claims administration. We understand the demanding, fast pace of your environment and share your sense of urgency and can easily provide you with a solution to your staffing needs.

## **Savings**

**“Lawyer’s Staffing, Inc. was able to fill an immediate need for a large number of contract attorneys at a price that allowed us to pass cost savings on to our client. We were impressed with the quality of the attorneys that worked on the project as well as the professionalism and knowledge of the legal recruiters. I feel confident that we will use Lawyer’s Staffing, Inc. in the future for similar projects.”**

## **Deadlines**

**“Lawyer’s Staffing, Inc. was able to provide us with a group of law school graduates on a time sensitive document review project, which allowed us to meet a deadline, provide a cost savings to our client and manage our internal staff resources. Lawyer’s Staffing, Inc.’s professionalism, expertise and efficiency were an excellent resource for our firm.”**

## OUR RECRUITERS



Robin Smith is the Director of Operations for Lawyer's Staffing, Inc. and she is located in the Richmond office. Prior to joining the team, she worked as a paralegal for McCandlish Kaine and Christian & Barton. Robin received her BA from the University of South Carolina and has been with Lawyer's Staffing, Inc. since 2001.



Carrie Yuill is a Legal Recruiter in the Norfolk office of Lawyer's Staffing, Inc. Prior to joining the team, she was a legal recruiter for Wilmer Cutler Pickering Hale Dorr. She received her BA from the College of William and Mary.



Melissa Richardson is a Senior Legal Recruiting Assistant in the Richmond Office of Lawyer's Staffing, Inc. Prior to joining the team, she worked as a New Business Specialist at Shenandoah Life Insurance. She has also had experience as a Staffing Coordinator and has been with Lawyer's Staffing, Inc. since 2004.

## **OUR OFFICES**

### **RICHMOND**

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